

**Regular School Board Meeting
I.S.D. 547, Parkers Prairie Public Schools
Tuesday, January 9, 2018 7:00 p.m.
Parkers Prairie High School Media Center**

The regular meeting of the Board of Education of Independent School District 547, Parkers Prairie Public Schools, was called to order by Steve Inwards at 7:00 p.m. Board members present: Glenn Cornish, Scott Wagner, Lyle Oeltjenbruns, Sheryl Myers, Jeff Samuelson and Judy Moeller. Absent: None. Student Board Members present: Kaylee Esterberg. Administration present: Superintendent Tom Ames, Secondary Principal Carey Johnson and Elementary Principal Steve Radtke. Also present: Roger Rewitzer, Tamara Ellsworth, Linda Bates, Hannah Samuelson, Hailey Koep, Taylor Glebe, Tori Dailey, Jayme Aune, Hailey Marquardt, Kevin Birkholz, Jenni Marquardt and Tammy Larson.

A motion was made by Oeltjenbruns, seconded by Samuelson and carried, to approve the agenda.

Organizational Business:

- Member Steve Inwards called for the election of officers. Nominations for officers were made and approved as follows: Chairperson-Steve Inwards, Vice Chair-Lyle Oeltjenbruns, Clerk-Judy Moeller, and Treasurer-Jeff Samuelson.
- A resolution was introduced by Myers, seconded by Oeltjenbruns to approve designating all FDIC insured banks and savings associations in MN as official depositories for checking, savings, and investments for the 2018 calendar year. All voted in favor.
- A motion was made by Samuelson, seconded by Moeller and carried, to designate The Parkers Prairie Independent, LLC, as the official School District newspaper for calendar year 2018.
- A motion was made by Cornish, seconded by Myers and carried, to set the schedule for the next twelve regular board meetings as the second Thursday of each month at 7:00 p.m. in the high school media center with the following exceptions: Change the January meeting to Tuesday, January 8, 2019, at 7:00 p.m.
- A motion was made by Myers, seconded by Samuelson and carried, to designate the law firm of Ratwik, Roszak & Maloney, PA., as the District's official legal counsel, with the Board chair, superintendent or their designees authorized to contact legal counsel.
- A motion was made by Samuelson, seconded by Myers and carried to table Board committee assignments until the February meeting.
- A motion was made by Oeltjenbruns, seconded by Wagner to leave the Board meeting compensation at the same rate as 2017, \$1,080/year for directors, \$1,320/year for the Chairman, Clerk and Treasurer, \$110/year extra for negotiators, when in negotiations. Motion failed.
- A motion was made by Oeltjenbruns, seconded by Samuelson to set 2018 Board meeting compensation at \$1,080/year for directors, \$1,320/year for the Chairman, Clerk and Treasurer, \$250/year extra for negotiators, when in negotiations. Motion passed.

A motion was made by Myers, seconded by Oeltjenbruns and carried, to approve the minutes from the December regular board meeting

A motion was made by Cornish, seconded by Oeltjenbruns and carried, to approve Hand Payable checks totaling \$86,454.85; Wire transfers totaling \$143,799.05; Board Payable I checks totaling \$119,672.93; and Board Payable II checks totaling \$6,029.45.

Superintendent Report:

- **Principal Reports:**
 - Principal Radtke reported that Elementary students are in the process of doing reading and math screening assessments.
 - End of 2nd quarter is Friday, January 19. Elementary report cards will be sent home on Friday, January 26.
 - Principal Johnson stated there is a student teacher assisting Mrs. Schoeneck.
 - All teachers, Elementary and High School, will be attending a speaker on January 22 at the Bertha/Hewitt High School.
 - Principal Johnson thanked the James McKnight Suicide Awareness Group for funding the presentation by Corey Greenwood on January 8.
- Superintendent Ames provided an update on the 01/05/2018 Facilities meeting. Board members Inwards and Wagner also attended the meeting.
- Information on upcoming MSBA officer workshops was provided to each Board member.
- Superintendent Ames provided a list of items for the Board to consider when searching for his replacement and information outlining cost considerations.
- Negotiations are ongoing.
- Information was provided by Superintendent Ames on the possible impact of the next tax plan.

Unfinished Business: None

New Business:

- A RESOLUTION FOR FACSIMILIE SIGNATURES was introduced by member Myers, and seconded by Cornish. The resolution was unanimously passed and is now in full force and effect: BE IT RESOLVED: That Midwest Bank of Parkers Prairie as a designated depository of this School District be and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this School District's name, including those drawn to the individual order of any person or persons whose name or names appear thereon as signer(s) thereof, when bearing or proposing to bear the facsimile signature(s) of any three of the following: chairperson, clerk, and treasurer.
- A motion was made by Oeltjenbruns, seconded by Samuelson and carried, to authorize Superintendent Tom Ames, Business Manager Tammy Larson, and Payroll Clerk Lisa Nori, to make investments and electronic fund transfers for the district, to sign for and approve deposits and withdrawals from designated school district depositories as needed, and to pay normal monthly expenditures for the calendar year 2018.
- A RESOLUTION TO ACCEPT DONATIONS was introduced by member Myers, seconded by Moeller and passed unanimously.

WHEREAS, the District 547 School Board encourages the support of the district's educational programs through the funding and support of grant opportunities and donations that meet the goals and objectives of the school district;

WHEREAS, the school district will control and maintain all grants and donations to ensure that the interests of all students are met;

WHEREAS, the grants and donations listed below have been reviewed and approved by the administration of School District 547;

THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 547, State of Minnesota, to accept the following donations:

- Parkers Prairie Sportsmen's Club for a donation of \$6,000 in support of the Clay Trap Shooting Team.
- Parkers Prairie Sportsmen's Club for a donation of \$300 to the Parkers Prairie H.S. Student Council.
- Parkers Prairie Sportsmen's Club for a donation of \$2,000 in support of the Spanish Club trip to Costa Rica.
- Pride of Parkers Prairie Lions for a donation of \$800 in support of the Close Up Trip to Washington DC.

- Parkers Prairie Panther Boosters for a donation of \$400 to help with the purchase of warm-ups for the Boys Basketball Team.
- Pride of Parkers Prairie Lions Club for a donation of \$400 in support of the Spanish Club trip to Costa Rica.
- Parkers Prairie Sportsmen’s Club for a donation of \$1,000 to Parkers Prairie High School for the purchase of materials to be used in the construction of wood duck houses.
- Parkers Prairie Sportsmen’s Club for a donation of \$4,000 in support of the Close Up Trip to Washington DC.
- Parkers Prairie Sportsmen’s Club for a donation of \$2,000 to Parkers Prairie H.S. for the 8th Grade Science Trip.

- A motion was made by Myers, seconded by Samuelson and carried, to hire Janell Woodbridge as a Substitute Art Teacher.
- A motion was made by Cornish, seconded by Samuelson and carried, to increase Substitute teacher compensation from a daily rate of \$100 to \$110.
- A motion was made by Oeltjenbruns, seconded by Wagner and carried to approve the fee schedule of Wendel for Planning, Architectural and Engineering services.

Agreement by the Board members to meet on Tuesday, January 23, 2018, at 7:00 p.m., to begin discussions for a Superintendent search.

A motion was made by Oeltjenbruns, seconded by Samuelson and carried, to adjourn at 8:15 p.m.

Judith A. Moeller, Clerk _____

Tammy Larson, Recorder _____