

Regular School Board Meeting
I.S.D. 547, Parkers Prairie Public Schools
Thursday, June 9, 2016 7:00 p.m.
Parkers Prairie High School Media Center

The regular meeting of the Board of Education of Independent School District 547, Parkers Prairie Public Schools, was called to order by Steve Inwards at 7:01 p.m. Board members present: Steve Inwards, Judy Moeller, Jeff Samuelson, Glenn Cornish, Ray Caauwe, Lyle Oeltjenbruns and Sheryl Myers. Absent: None. Administration present: Superintendent Tom Ames, Secondary Principal Carey Johnson and Elementary Principal Steve Radtke. Also present: Jen Marquardt, Karen Amundson, and Roger Rewitzer.

A motion was made by Oeltjenbruns, seconded by Caauwe and carried, to approve the updated agenda.

A motion was made by Myers, seconded by Oeltjenbruns and carried, to approve the minutes from the May regular board meeting.

A motion was made by Cornish, seconded by Moeller and carried, to approve Hand Payable checks totaling \$79,035.71; Wire transfers totaling \$158,924.01; Board Payable I checks totaling \$133,987.44; and Board Payable II checks totaling \$6,576.22.

Superintendent Report:

- A handout of the legislative 2016 Budget and policy provisions was distributed.
- **Principal Reports:**
 - Thank you to the students, staff, parents and community members for a great year!
 - Paraprofessional, Joan Ronning submitted her resignation.
 - Panther Kids Club will be serving approximately 70 students this summer.
 - There is a summer reading program and summer lunch/breakfast program.
 - Targeted services summer school will be held the last two weeks of July.
 - Melisa Brever is coordinating a Summer Splash Program, activities targeting pre-k to age seven. Her salary will be paid by the United Way of Otter Tail County.
 - Thirty-eight students graduated on Friday, June 3rd at the elementary school.
 - Congratulations to the baseball team & coaches who are headed to state next week!
 - Katie Heidelberger had a family emergency and is not able to chaperone the Costa Rica trip. Lisa Nori is attending in her place.
 - Summer credit recovery will be at RRLC this summer as usual and because of the amount of students attending this year, transportation will be offered.
- Summer project update on the progress done to date and upcoming projects.
- Staffing for the vacant English position is difficult because of the requirements needed to teach the PSEO classes. Karen Lee has indicated she would be willing to take classes to fulfill the requirements to teach the English concurrent classes. Discussion was held regarding offering a stipend for those teaching concurrent classes. A motion was made by Caauwe, seconded by Myers and passed unanimously, to reimburse Karen Lee for textbooks and tuition expended in fiscal year 16-17 if the Board and Education Minnesota Parkers Prairie are unsuccessful in negotiating a stipend for those teaching concurrent classes.

Unfinished Business: None

New Business:

- **A RESOLUTION TO ACCEPT DONATIONS** was introduced by member Myers, seconded by Samuelson and passed unanimously.
 - WHEREAS, the District 547 School Board encourages the support of the district’s educational programs through the funding and support of grant opportunities and donations that meet the goals and objectives of the school district;
 - WHEREAS, the school district will control and maintain all grants and donations to ensure that the interests of all students are met;
 - WHEREAS, the grants and donations listed below have been reviewed and approved by the administration of School District 547;
 - THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 547, State of Minnesota, to accept the following donations:
 - Rod & Pam Helling - \$100 for the Eighth Grade Science Trip to South Dakota.
 - The McKnight Foundation - \$100 for the Eighth Grade Science Trip to South Dakota.
 - Brenton, LLC of Alexandria - \$500 for the Parkers Prairie Clay Trap Team.
 - Shircliff Construction - \$100 for the Parkers Prairie FFA Program.
 - Wayne & Polly Long - \$100 for the Eighth Grade Science Trip to South Dakota.
 - Greeley Plumbing & Heating - \$250 for the Eighth Grade Science Trip to South Dakota.
- A motion was made by Cornish, seconded by Samuelson and carried, to approve the 3-year leave of absence for John Klaessy.
- A motion was made by Moeller, seconded by Oeltjenbruns and carried, to approve the Central Lakes Concurrent Enrollment Agreement and E-College Agreement for 2016-17.
- A motion was made by Myers, seconded by Cornish and carried, to approve the MState E-College and Concurrent Enrollment Agreement for 2016-2017.
- A motion was made by Caauwe, seconded by Myers and carried, to approve the Alexandria Tech College Online College in the High School and PSEO Agreements for 2016-17.
- A motion was made by Moeller, seconded by Caauwe and carried, to approve the Vocational Rehabilitation Services Contract with Staples-Motley School District for 2016-2017.
- A motion was made by Myers, seconded by Samuelson and carried, to approve the 3-year Lakes Country Service Cooperative technology contract. This contract provides for ten extra days. Renewal costs: FY16 \$37,467, FY17 \$38,968, FY18 \$40,527.
- A motion was made by Oeltjenbruns, seconded by Caauwe and carried, to approve the 2016-2017 preliminary budget as listed below:

	<u>Revenues</u>	<u>Expenditures</u>
General	\$6,415,384	\$6,359,782
Food Service	\$ 264,017	\$ 281,700
Community Education	\$ 161,453	\$ 158,890
Debt Service	<u>\$ 303,500</u>	<u>\$ 303,459</u>
	\$7,144,354	\$7,103,831
- A motion was made by Cornish, seconded by Myers and carried, to approve the Interquest Detection Canines Contract for 2016-17.
- A motion was made by Moeller, seconded by Caauwe and carried, to approve the summer capital outlay list as presented.
- A motion was made by Oeltjenbruns, seconded by Caauwe and carried, to authorize Carey Johnson as the MDE Authority for External User Access.
- A motion was made by Cornish, seconded by Moeller and carried to approve the Long Term Facilities Ten Year Plan.
- A motion was made by Caauwe, seconded by Oeltjenbruns and carried, to approve the Workers Compensation quote from Iverson Insurance in the amount of \$20,380 through RAM.

- A motion was made by Myers, seconded by Samuelson and carried, to increase meal prices by 5 cents for 2016-2017. Prices set as follows: Student Breakfast \$1.65, Adult Breakfast \$2.25, Elementary Lunch \$2.30, HS Lunch \$2.40, Adult Lunch \$3.55.
- A motion was made by Caauwe, seconded by Cornish and carried, to approve the JMC software contract for 2016-17 for the high school and the elementary.
- A motion was made by Moeller, seconded by Caauwe and carried, to approve membership in the Lakes Country Service Cooperative Contract for 2016-17. Estimated cost is \$3,200.
- A motion was made by Myers, seconded by Oeltjenbruns and carried, to approve the membership with MREA for 2016-17 in the amount of \$1,661.
- A motion was made by Caauwe, seconded by Cornish and carried, to approve hiring Grant Yohnke to supervise the weight room this summer.
- A motion was made by Cornish, seconded by Oeltjenbruns and carried, to approve the school picture contract for 2016-17 with Lifetouch.
- A motion was made by Myers, seconded by Moeller and carried, to approve the hiring of Jill Skinner, Elizabeth Hezlep and Derek Hanson to assist the Panther Kids Club summer staff.
- A motion was made by Moeller, seconded by Myers and carried, to hire Katherine Suchy to assist with the Summer Food Program because Susan Lyman will be unable to work.
- A motion was made by Moeller, seconded by Caauwe and carried, to approve the Agreement for Superintendent Services with TCA Education Services, LLC for FY16-17 and FY17-18. The increase in salary will be 4% in 16-17 and 1% in 17-18.
- A motion was made by Caauwe, seconded by Myers and carried, to accept the resignation of kindergarten teacher, Nicole Dotson.
- A resolution was introduced by Oeltjenbruns, seconded by Cornish and passed unanimously to establish dates for filing affidavits of candidacy. The period for filing shall begin on August 2, 2016 and shall close on August 16, 2016. The general election will be held on November 8, 2016 and at that election, three members will be elected to the School Board for terms of four years each.

A motion was made by Oeltjenbruns, seconded by Myers and carried, to adjourn at 8:20 p.m.

Judith A. Moeller, Clerk

Karen Amundson, Recorder